# 咨询的英语作文范文高中共7篇

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*咨询的英语作文范文高中 第一篇考研英语小作文模板:咨询信我们提供考研英语作文万能组合、考研英语作文范文、考研英语作文模板，下面是20\_考研英语小作文模板:咨询信。A letter of InquiryYou wish to study at...*

**咨询的英语作文范文高中 第一篇**

考研英语小作文模板:咨询信

我们提供考研英语作文万能组合、考研英语作文范文、考研英语作文模板，下面是20\_考研英语小作文模板:咨询信。

A letter of Inquiry

You wish to study at a certain foreign university. Write a letter inquiring about the situation there as regards accommodation， fees and qualifications.

Dear Sir

I am a Chinese citizen who wishes to study at your university. My plan is to start my course next term， and I would be grateful if you would be kind enough to provide me with certain essential information.

First， what qualifications do I need to follow a course of study at your university? I already have a master‘s degree from a university here in China， but I wonder if there are any further academic requirements. Second， how much are the tuition fees? Although I intend to be self C supporting， I would be interested to hear if there are any scholarships available for international students. Third， what is the situation as regards accommodation? I would prefer a single room， which is more conducive to studying， but if single rooms are expensive， I would be willing to share.

I look forward to your reply， and to attending your esteemed institution.

Yours sincerely，

Li Ming

**咨询的英语作文范文高中 第二篇**

Dear Mr. / MS, I am writing this email to ask whether your company has an agent in China. We are willing to cooperate with you and become your friend.

Please tell us whether we have this honor. We are looking forward to your latest wish, XXX.

中文翻译：

，拜度之道亲爱的先生/女士，我写这封邮件是想问一下，据我们所知，贵公司在中国是否有代理商，我们愿意与您合作，成为您的朋友，请告诉我们我们是否有这个荣誉，我们期待您的最新祝愿，XXXX。

**咨询的英语作文范文高中 第三篇**

第一部分:自我介绍、说明目的

I’m interested in … Could you provide me with more details?

I would be very grateful to you if you let me know…

I would appreciate very much if you can provide me with more details about…

I have learned from…that you will…I just want to know specifically about…

I am writing to see if it is possible for you to provide me with information regarding/concerning…

第二部分:具体询问事宜

Could you please tell me something about your …?

Would you please send me all the information and the forms as soon as possible? Thank you very much.

I would be much obliged(感激) if you let me know the procedures I have to go through.

第三部分:表示感谢、期盼回复

I am expecting your early reply/ your immediate response.

Your prompt attention to this letter would be highly appreciated.

I am looking forward to hearing from you.

Thank you for your consideration.

**咨询的英语作文范文高中 第四篇**

Dear x,

I am extremely pleased to hear from you./ to see your advertisement for the position in .... And I would like to write a letter to tell you that.../ I am confident that I am suitable for the kind of the job you are advertising..../ I feel I am competent to meet the requirements you have listed. On the one hand, .... On the other hand, .... I am enclosing my resume for your kind consideration and reference.

I shall be much obliged if you will offer me a precious opportunity to an interview. I will greatly appreciate a response from you at your earliest convenience/ I am looking forward to your replies at your earliest convenience.

Best regards for your health and success.

Yours sincerely,

**咨询的英语作文范文高中 第五篇**

Dear Mercy， 亲爱的梅斯， How is everything going! Last time you said you are anxious now because you find it hard to learn English well. Dont worry. I think you have to improve your English step by step. And I will right behind you. In my view, you should develop you interest on English first. According to my experience, I think watching English movie, listen to some wonderful English songs and talk in English on the Internet would be helpful. Secondly, you have to prepare lessons before class that will help you understand what the teacher says in the class. I know you feel bored in the class, but you have force yourself to be concentrated. A few days later you will feel it a little easy to learn English. The left steps I will tell next time. By the way, we have not seen each other since your family move to Hunan a year ago. Have you ever thought about going back to visit me and learn English together in the coming Summer vacation. Looking forward to your reply. 过得可好。

上次你说你现在很焦虑因为你觉得很难学好英语。别担心。

我觉得要提高英语你得一步步来。我会帮你的。

其次，你要预习，这样可以让你理解老师在课堂上说的东西。我知道你觉得上英语课很无聊，但你必须强迫自己聚精会神的听。

一段时间后，你会感觉到学习英语变得容易些了。剩下的步骤下一次我会告诉你的。

顺便提一下，自从一年前你们家搬到湖南后我们就没见过面。你有没有想过暑假的时候回来看看我，我们可以一起学习英语。

期待你的回复。 Best wishes, Li 丽 书信的英语作文带翻译篇二 Dear Robert， 亲爱的罗伯特： Im glad to receive your letter. Now I will tell you something about my plan for summer vacation after the final exam. Firstly, I will learn to drive. I think driving can be useful. Secondly, I will take some English courses. Thirdly, I will visit some tourist attractions. It must be very exciting. Last, I will do some reading in the vacation. What about you? I hope you can have a pretty vacation. 我很高兴收到你的来信。

现在我会告诉你期末考试后我的暑假计划。首先，我会去学开车。

我觉得学会开车是很有用的。其次，我会参加一些英语课程。

第三，我会参观一些旅游景点。肯定很激动人心。

最后，我会在假期中去阅读。你呢？我希望你能有一个完美的假期。

John 约翰 书信的英语作文带翻译篇三 Dear Lucy, I am so glad to receive your letter and happy to know that you have a pleasant holiday. Please send my sincere wishes to your parents. I have a happy holiday just like you do. This holiday, I visited to Guangzhou with my parents. Guangzhou, also known as the Flower City, there are many flowers along the both sides of streets. Its very beautiful. Besides, the environment is clean and the climate is comfortable. There are many skyscrapers in Guangzhou, especially in the downtown. We visited to many tourist attractions. They are all worth visiting. I hope you can visit there personally one day. You must like it. Best wishes. Sincerely yours, Alva 亲爱的露西： 很高兴收到的你来信，并得知你度过了一个愉快的假期。请代我向你的父母送上最真诚的祝福。

我也和你一样，度过了一个开心的假期。假期期间，我和我的爸爸妈妈到广州旅游了。

广州，又名花城，在街道两旁有许多美丽的鲜花。另外，那里的环境很干净，气候很舒适。

广州有许多高楼大厦，特别是市中心那里。我们去了很多景点，都很好玩，值得一去。

希望你有一天能亲自去看看，你一定会喜欢那里的。 此致 敬礼 艾娃。

**咨询的英语作文范文高中 第六篇**

~亲~ 别着急~ 有的是~1、推荐信 Dear Brown, It is my pleasure to recommend Li Ming, my good friend, for his application to work in your company. Li Ming graduated from Beijing Industry University. His major is Computer Software. During the four yearsstudy he has done a good job. Every year he got the first grade scholarship. And he also has got the title of the Excellent Graduate. He is an enthusiastic and progressive young man with high potentiality. He is not only quick at learning but also good at solving difficult problems with logical mind. I am sure that it will benefit your company if he can work for your company. I strongly recommend him to your company. Yours, Wang Lin 亲爱的布朗： 我很高兴推荐我的好朋友李明在您的公司工作。

李明毕业于北京工业大学。他的专业是计算机软件。

在四年的学习中，他的功课非常优秀。每年他都获得一等奖学金，而且他已经获得了优秀毕业生的称号。

他是一个热情、积极上进、具有很大潜力的年轻人。他不仅学习快而且善于用逻辑解决难题。

我相信如果他能进入你们公司工作，会给你们公司带来很多好处。我强力推荐他到你们公司。

您的朋友 王林 Dear Brown, I am very glad to recommend Li Ming, my good friend, for a job in yourcompany. He is a graduate from Beijing Industry University. His major is Computer Software. In the past four years he has got the first grade scholarship for four times. And this year he got the title of the Excellent Graduate. He not only studies well but also has great capacity. He is good at solving difficult problems with logical mind. I think that he has great potentialities. If he can join the company, he will be able to give full play to his talent. And your company will also be greatly benefited. I strongly recommend Li Ming to your company. Yours, Wang Lin 亲爱的布朗， 我很高兴推荐我的好朋友李明在您的公司工作。李明是北京工业大学的一名毕业生。

他的专业是计算机。在过去四年里，他得了四次一等奖学金，而且今年他获得了优秀毕业生的称号。

他不仅学习好而且有很强的能力。他善于用逻辑解决难题，我认为他有很大潜力。

如果他能进入你们公司工作，他就能够展现他的才能，你们公司也会受益匪浅。我强力推荐他到你们公司。

您的朋友 王林 2、求职信 2、求职信 Dear Sir or Madam, I have learned from an advertisement that your company is in need of a secretary. I would like you to consider me for the position. My name is Li Min. I am twenty-three years old. I am studying business management in Xiamen University. I will graduate this summer. I am familiar with computer operation and office softwares, which can help me do the office work very well. And I have learned English for ten the past two years, I have been an editor for the English Paper of my department. My grades come out top in my department. Whats more, I like office work very much and I also think that I can be competent for the I could have the opportunity to get the job I will be quite appreciative. Thank you for your consideration. I look forward to hearing from you. Yours faithfully Li Min 亲爱的先生或女士： 我从一则广告上得知你们公司需要秘书。我希望您考虑一下我。

我叫李敏，23岁，现在在厦门大学学习经济管理，今年夏季即将毕业。我精通计算机操作及办公软件的使用，这可以帮助我做好办公室工作。

**咨询的英语作文范文高中 第七篇**

Dear Ken,

I have heard that you want to sell your Walkman. I’m interested in it and I would be very grateful if you can provide me with some details about it.

For example, what’s its brand? How long have you used it? Does it have the function of recording? If the Walkman is seventy percent new and with the function of recording, I’d like to offer 200 Yuan for it. What’s your idea?

I hope you can call me at 123456 as soon as possible. I’m looking forward to your call. Thank you.

Yours sincerely,

Li Ming

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