# A级简历的英语范文优选10篇

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*A级简历的英语范文 第一篇Name:Nationality: China (Mainland)Current Place: Guangzhou Height/Weight: 25 yearsMarital Status:Preferred ...*

**A级简历的英语范文 第一篇**

Name:

Nationality: China (Mainland)

Current Place: Guangzhou Height/Weight: 25 years

Marital Status:

Preferred job title: Jobseeker

Foreign language: Manager 、 Foreign trade/trade manager/supervisor: manager or director 、 Vocational education/training/family education: Teacher

Working life: 3

Title: No title

Job type: Expected Start date: In a day

Expected salary:

Preferred working place: Guangzhou Shenzhen Zhuhai

Work Experience :

Company\'s name: Singapore A2M Imp. & Exp. and end date: 20xx-12-20xx-10

Enterprise nature: Soly foreign funded enterprises

Industry: Electrical/electronics/communication equipment

Job Title: International Trade Manager

Job description:

1)Exploring overseas market, purchasing materials & selling finished products

2)Establishing good business relationship with foreign customers by E-Business, fairs and other channels

3)Making shipping documents

4)Following the logistics issues

**A级简历的英语范文 第二篇**

Basic information

Name: Mr. Gender: Male

Education: College Height: 178 CM

Address: Hubei Date of birth: 1990-07-11

Skills expertise: they are sincere, cheerful, can stand in the position of others to consider the issue; tough character, able to quickly adapt to the new environment, and can be hard; coordination ability, can be very good interpersonal skills; treat serious and responsible work, excellence ; work, efficiency, done today complete, comprehensive and consider the issue

Career errorobjective

Seeking Job: International Logistics clerk

Job Location: Luohu, Futian, Nanshan District, Bao\'an Longgang District Pingshan New District, Guangming District Yantian District Longhua District

Salary: 4500-5999 / month

Work Experience: Instant

Self-evaluation: they are sincere, cheerful, can stand in the position of others to consider the issue; tough character, able to quickly adapt to the new environment, and can be hard; coordination ability, can be very good interpersonal skills; treat serious and responsible work, excellence ; work, efficiency, done today complete, comprehensive and consider the issue

Direction of development:

Education Training

Beginning and ending time academic majors Institution Name

~ Ezhou University, Mechanical and Electronic Engineering / Mechatronics college

Work Experience

Inauguration Company: Jiangsu Kunshan Goodbaby Group Co., Ltd. Industry: Apparel / Textile / Leather

Inauguration Date: June 20xx to January 20xx inauguration Department: Human Resources Department

Company Type: Other inaugural Position: Human Resources Specialist

Job Description: service period, mainly for Hubei and Henan and other regions of large secondary college recruitment of personnel, and college leaders to discuss the relevant communication, and staff induction training.

**A级简历的英语范文 第三篇**

Franklin Crowe

124 Franklin Street,

Melbourne, VIC 20\_

Australia

Telephone No: 61-3-9329-3476

Email id: frank\_crowe@

Career Objective

To achieve a senior, development-oriented position which requires professional know-how, educational background, technical knowledge, and a dedication for excellence will have valuable implementation.

Academic Background

Achieved Bachelor of Arts Degree in Accounting and Finance from the Hampbell College of Business, Melbourne, Australia in the year 1994.

Computer Programming Skills

Knowing Office Package: Microsoft Word, Microsoft Excel, Microsoft Access, Microsoft PowerPoint and Microsoft Outlook Express.

Knowing Operating Systems: Windows9X, Windows20\_, Windows ME, Windows XP and Windows Vista.

Professional Background

Since 20\_ working as a Tax Inspector in the Higher Tax Office of the Internal Revenue Commission, Sydney, Australia and is responsibly handling the following:

Analyzing both inpidual and company tax files for comprehensiveness and exactness.

Consulting tax claims and settlements in resolving differences or conflicts and resolving inequities arising from wrong information, absence of information at time of initial recording.

Responding to inquiries on matters related to tax as to policies and measures.

Determining penalties as bound by law and route claims for collection procedure.

Examining company payment records for exactness.

Executing collections with the help of direct payment to the Collector General\'s Office.

Organizing, instructing, scheduling, and monitoring 25 employees.

Assorting monthly statistical data base for permanent report and data for national reports.

Monitoring performance of subordinates and offer selections of traders and vendors.

From 1995-20\_ worked as a Director in The Revenue Commission Social Club, Canberra, Australia, and efficiently handled the following responsibilities:

Organized in general operations and functioning of the Club representing employees and staffs of the revenue commissioners.

Retained facility of four bars, large function rooms, multi-gym, saunas, indoor basketball arena, and additional space areas.

Recruited and terminated, organized, instructed, and motivated employees.

Monitored office administration, accounting and member details.

Maintained for time to time equipment substitution, control and bid-purchases.

**A级简历的英语范文 第四篇**

David SmITh

38 Western Street

Boston, MA 10084

(617) 278-6277

Education

1997-1999

1987-1991 HARVARD UNIVERSITY GRADUATE SCHOOL

OF BUSINESS ADMINISTRATION BOSTON, MA

Candidate for Master in Business Administration degree, June 1999. Member of Management Consulting, Entrepreneurship, High Tech and New Media, and Business of Sports Clubs.

MASSACHUSETTS INSTITUTE OF TECHNOLOGY CAMBRIDGE, MA

Bachelor of Science degree in Mechanical Engineering. GPA . Elected dormitory treasurer ($16,000 budget) and athletic chairman.

experience

1998

CHAINSHINE CONSULTING GROUP NEW YORK, NY

Summer Intern, International Department

Worked with client teams serving major international paper and industrial products manufacturer.

Analyzed product-costing process. Identified opportunities to improve accuracy of product costs by 5%.

Researched and reformulated procurement strategy for primary raw material input with team members. Constructed model demonstrating potential revenue increase of $15million.

Conducted client interviews and led focus groups as part of initial phase of re-engineering initiative.

Participated in two-week training program composed of 15 summer interns.

1991-1997

1997 CUMMINS ENGINE COMPANY COLUMBUS, IN

Technical Specialist, Automotive Customer Engineering Department

Pioneered and led the Market Segment Profile Project.

Characterized various market segments within Automotive Business Unit and laid foundation for future work in other Cummins business units.

Interviewed external customers to better understand both their spoken and unspoken needs. Collected detailed duty cycle data from end-user applications throughout the .

Developed standard market segment profile format with input from internal customers. Presented findings to engineering, marketing, and sales organizations for developing “value-packages” that give Cummins a comparative advantage in the marketplace.

1995-1997 Senior Engineer, Concept Design Division LONDON, .

Designed entire diesel engine architecture concepts for products beyond 20\_.

Led design of virtual engine using Pro/Engineer computer aided design and finite element analysis tools.

Demonstrated use of industry-leading technologies to help meet future emissions standards and more stringent product performance, reliability, and weight targets.

Presented design concepts to senior management using quarter-scale stereolithography model.

1991-1995 Senior Engineer, Product Design Division TORONTO, CAMADA

Designed various diesel engine subsystems for new product development programs.

Led Cylinder Block Team in redesigning cylinder block for new engine platform program.

Concurrently engineered and integrated competing design requirements as part of cross-functional team.

Worked closely with suppliers and engine plant personnel to gain broad background in manufacturing processes.

personal Native speaker of English, fluent in French, some knowledge of Spanish. Extensive travel throughout East Asia. Enjoy basketball, tennis and ballroom dancing.

**A级简历的英语范文 第五篇**

NAME:

>OBJECTIVE

Director of Training, First Nationwide Bank

SUMMARY OF QUALIFICATIONS

Topnotch administrator with more than 15 years experience in finance.

MBA and extensive training in seminars for working professionals.

Outstanding productivity both as a loan officer and as a supervisor.

Unique combination of expertise in mortgage banking, training, sales, and finance.

Dynamic leader and team builder, consistently motivating others toward success.

RELEVANT ACCOMPLISHMENTS

MORTGAGE MADNESS, Pleasant Hill CA 20\_present

Director of Sales and Training

Managed eight loan officers, with responsibility for $288 million in production, plus full responsibility for all training.

Designed and led seven monthly training sessions, including broker education and product knowledge seminars, sales strategy and training.

Reported directly to the president of the company.

MAUDLIN MORTGAGE,

Rustic City CA 20\_20\_

>Loan Officer

Developed expertise in all areas of residential financing, including builder business, portfolio loans, Fannie Mae, and Freddie Mac investor loans.

Top producing loan officer for Maudlin in 20\_.

Built a large client base by successfully implementing relationship selling.

COUNTY OF LEWIS, Alameda, CA 199790

Director, Administrative and Fiscal Services

DREYDEN BEVERAGES, Hayward, CA 19951997

Senior Internal Auditor

BLOUCHER MELON & CO. San Francisco, CA 19901995

>Senior Accountant

For this \_Big Eight\_ accounting firm, consulted with CEOs and CFOs of perse industries (computer services, construction, legal services, high tech) concerning auditing, tax accounting, and management.

MEGATECH MANUFACTURING, Foster City, CA 19791990

Controller

EDUCATION

MBA, 1999 Wilkes College, WilkesBarre PA

**A级简历的英语范文 第六篇**

Name：

Gender：Female

Date of Birth：August 23th,1970

Martial Status：Married

Email：

Phone：(8610) 6672-1234

Address：, Beisanhuan Road, \_\_icheng District, Beijing 10029, China

STRENGTH

Logistics e\_\_pert in planning, purchasing and distribution.

My special knowledge in logistics field covers logistics planning, logistics system development, warehousing, transportation, etc.

Supplying chain management, investment project handling, ISO9000 certification, import and e\_\_port business.

based on long-term management e\_\_perience, be able to lead a project team to settle any difficulties with efficient communication and sincere cooperation.

WORK E\_\_PERIENCE

07/1999 - 12/20\_\_\_\_\_\_\_\_\_ China

Logistics Manager

Monitoring and improving national supply chain performance through designing, implementing and analyzing KPI (from totally new design to implementation throughout the company, including inventory turnover, backorder ratio, supply availability, sales forecast reliability, warehouse utilization and other related measurements.

Taking a lead in countrywide inventory optimization project.

Taking a lead in T&A products purchase, inventory, and distribution planning and logistics operations implementation.

Cooperating with The Third Party Logistics Service provider to continuously improve the warehousing and transport efficiency.

01/1998- 07/1999\_\_\_\_ Shanghai

Manager of Logistics

Established purchase, production and sales logistics processes based IT system.

In charge of daily logistics operation.

In charge of forwarders management and bonded warehousing management.

Struggled in optimize the inventory on the supply chain.

Cooperated with production dept. to made MRS and BOM.

08/1993 - 01/1998\_\_\_\_\_\_ Co. Beijing

Logistics Supervisor

In charge of import contracts and orders management.

In charge of bonded warehousing management.

Supervised the performance of freight forwarders and carriers based on cost, delivery and service quality.

In charge of international and domestic purchasing and transportation.

Processed all the customs-office-related issues.

EDUCATION

07/1998Beijing University \_\_\_\_\_\_ MBA

01/06/1993\_\_\_\_ Trade InstituteInternational Trade Bachelor

LANGUAGE

Be able to communicate efficiently with colleagues and customers in fluent English, whatever in Written, Spoken, Reading or Listening.

COMPUTER

Computer software e\_\_pert in E\_\_cel and Access. Familiar with systems like BPCS, SCALA and related.

**A级简历的英语范文 第七篇**

个人资料

姓 名：

性 别：女

出生年月：1988-10

民 族：汉族

最高学历：本科

现居住地：上海

工作年限：三年以上

求职意向

应聘类型：全职

应聘行业：教育/培训

期望月薪：面议

自我评价

极强的自学能力，高度的责任心，很强的可塑性，英语专业水平较高，热爱教学工作，诚实守信，与人为善，关心学生。不在遇到挫折时，坚信：天生我材必有用。只要有1%的希望，就要付出100%的努力。真诚地希望我的加入为贵单位带来可观的效益。

工作经历

XX-6至XX-12 xxxx辅导中心 英语教师

行业所属性质：教育机构

工作描述：

讲授人教版小学二年级英语，辅导学生完成暑假作业，认真检查。使后进生取得优异成绩，成绩有显著提高。得到领导和家长的认可。热忱工作，责任心强。

专业能力：

1.口齿伶俐，思维清晰，语速达标，中文表达能力强，普通话标准;

2.授课风格活泼生动，充满激情，具有较强的幽默感;有较宽广的知识面，旁征博引、激情飞扬，富有感染力;具有创新意识，富有朝气和活力;

3.谙熟英美文化，对学员英语的听、说、读、写能力的提升均有独到方法;

4.系统学习过口译课程，对全国口译考试有较为全面的\'了解;担任过教师或大型会议翻译;

5.有团队合作精神和组织协调能力，有敬业精神，能吃苦。

教育背景

XX-9至XX-7

学校名称：华东师范大学

专业名称：英语

取得学历：本科

**A级简历的英语范文 第八篇**

NAME:

Email id:

>Objective

Seeking a middle level position in designing the content and graphics of advertisements.

Summary of Experience

Opened and retained several million dollar accounts.

Developed brand positioning for important company product lines.

Submitted bids and developed proposals.

Maintained an extensive nationwide network of business contacts.

Major Accounts

>Adidas

Irving\'s Steakhouses

Reader\'s Outlook

>Education

., Business & Communications, 20xx

University of Texas, Austin, Texas

Employment History

Advertising Executive 20xx - Present

Dallas Weekly Publications, Dallas, TX

Performed sales of advertising space to a big group of clients and built content for several famous publications. Provided and monitored constructive suggestions for increasing magazine\'s standing in the market. Built long-lasting relationships with vital community advertisers, which resulted in amass revenue growth.

Advertising Sales Coordinator 20xx - 20xx

Tri Star Media, Austin, TX

Provided support to the sales process by searching out probable and potential business opportunities and staying updated on relevant industry information. Researched product, contact and general information on advertisers. Served as a primary contact for advertising agencies and clients on inquires and requests regarding invoices,

**A级简历的英语范文 第九篇**

个人信息

xxx

性 别：男

民 族：汉族出生年月：1990年10月28日

婚姻状况：未婚

身 高：172cm体 重：58kg

户 籍：福建莆田现所在地：福建莆田涵江区

毕业学校：福建师范大学学 历：专科

专业名称：商务英语毕业年份：20xx年

工作经验：最高职称：

求职意向

职位性质：全职

职位类别：贸易/外贸贸易类

职位名称：外贸SEO业务员，;

工作地区：福建-莆田市区;

待遇要求：3000-4000元/月需要提供住房

到职时间：可随时到岗

技能专长

语言能力：英语4;普通话一般

电脑水平：懂得电脑办公软件的基本操作，如Word，excel

教育培训

教育背景：

时间所在学校学历

20xx年9月-20xx年6月福建师范大学外国语学院专科

工作经历

所在公司：康利嘉(澳门)国际贸易有限公司莆田分公司

时间范围：20xx年6月-20xx年xx月

公司性质：民营/私营公司

所属行业：贸易、商务、进出口

担任职位：外链员

工作描述：主要负责外链资源查找比如第三方博客，评论，书签,目录，论坛的发布，熟练掌握谷歌找资源命令的使用，以及TBS,getarticle软件的操作，等等.虫虫软件的发布与找资源。能通过工具查找外链资源如SEOSPYGLASS，超能SEO工具等

离职原因：公司另行发展

所在公司：莆田荔城区财立方贸易有限公司

时间范围：20xx年xx月-20xx年9月

公司性质：民营/私营公司

所属行业：贸易、商务、进出口

担任职位：外贸推广软件操作员

**A级简历的英语范文 第十篇**

Name:\_\_\_\_\_\_

Gender: Male

Age:

Education:Master in Engineering

Mobile: Email:

Mail Address: Room 402, No. 32, Lane 1133, Zhang Yang Road,

Pudong, Shanghai, PRC, 20\_20

Work E\_\_perience

Jan 20\_Oct 20\_. Zell Consulting Co. Ltd, Immigrated and lived in New Zealand. Responsible for trade fairs between New Zealand and PRC.

Aug . US based BEPE\_\_ (formerly US Branch of Hosokawa Group). My responsibilities continued coverage in Hosokawa Shanghai Rep Office with Sales consultancy and project management jobs on PRC.

Be in charge of sales and marketing jobs for Bepe\_\_’s SSP technology (including equipment and engineering services). With sales size ranging from million to USD5 million, my clients mainly include Liaoyang Petrochemical Company of CNPC, Wu\_\_i Taiji, Zhangjiagang Junma, Huzhou Unifull and Shanghai Wenlong.

As project manager, I have been actively involved in the whole project e\_\_ecution process, including the initial technical presentation, technical and commercial contract signing, basic/detail engineering design, installation and process start up, coordination with US engineering department and PRC clients and local engineering company.

Sept 1997Aug 20\_. Hosokawa Shanghai Representative Office, Representative and Area sales manager

As the founder of the rep office, I was mainly responsible for daily management and operation of the office.

In terms of sales, I have been taking care of domestic marketing for Japan, Europe and US based subsidiaries, including, but not limited to,

German based ALPINE, for grinding, classifying and engineering facilities, whose customers scattered over the sectors of pharmaceutical, chemical and mining

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